**TEMPLATE LETTER**

**For landlords waiting until after April 1 to see if tenants pay**

April \_\_\_\_\_, 2020 (after April 1)

Dear Tenant:

In light of the current COVID-19 crisis, we understand that many individuals and indeed some of our tenants are experiencing financial difficulty due to layoffs, lack of work due to closures, social distancing/isolation, etc. We are also aware of the Ontario government’s recent announcement that any tenant evictions are suspended during the COVID-19 crisis. Please be assured that your housing is secure during these uncertain times.

As per your lease, your monthly rent of $\_\_\_\_\_\_\_\_\_\_\_ was due April 1, 2020 and remains outstanding.

In the event that your financial situation has changed as a result of COVID-19 to the extent that you may be unable to meet your full rent obligations for April 2020, please call property management at
(xxx) xxx-xxxx no later than Month, Day, 2020 to provide further explanation and we will be glad to meet with you to better understand your personal situation.

Please note that all tenants whose financial situation remains unaffected by the COVID-19 crisis are required to continue making regular monthly rent payments.

These are certainly unprecedented times, and our thoughts are with you and your loved ones during this time. Please don’t hesitate to contact property management with any questions you may have.

Sincerely,

**[LANDLORD]**